



No. 412/UG/CBCS/Semester/Exams/2025

Date: 20-03-2025

REVISED NOTIFICATION

**B.A. /B.Com./B.Sc./B.B.A./B.S.W./B.A.(L) (CBCS) Semester- II, IV & VI
(Regular/Backlog/Improvement) Examinations, April / May-2025**

It is hereby notified to all the eligible candidates of **B.A./B.Com./B.Sc./B.B.A./B.S.W./B.A.(L) (CBCS) Semester- II, IV & VI (Regular/ Backlog/Improvement) (Backlog: 2016-17, 2017-18, 2018-19, 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24 Batches only) Examinations, April/ May-2025.** The detailed time table will be notified later.

Further, it is informed that the candidates of B.A./B.Com./B.Sc./B.B.A./ B.S.W./B.A.(L) (CBCS) who were admitted during the Academic Year **2017-18 & 2018-19 (i.e., 2017 & 2018 Batches)**, should pay **Rs.1000/-** for each backlog paper in addition to normal examination fee. However, **2016-17** Batch have to pay **Rs.2000/-** for each backlog paper in addition to normal examination fee.

PAPER-WISE IMPROVEMENT IS PERMITTED IN THE NEXT IMMEDIATE EXAMINATION AFTER COMPLETING THE SEMESTER AT A TIME ONLY.

This is the Last Chance to appear for the backlog examinations for the candidates admitted in the Academic Year **2016-17 & 2017-18.**

The schedule for payment of Examination fee and submission of Application forms, duly completed in all respects at the office of the Principal of the concerned college is shown below:

Descriptions	Without late fee	With late fee of Rs.300/-
<u>To Students:</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	24-03-2025	27-03-2025
<u>To Colleges:</u> 1. Remittance of consolidated Examination fee to Registrar, Palamuru University Exam Fee Fund A/C No.62078258948 2. Preparation & Submission of E.A.F. Online	26-03-2025	28-03-2025
Submission of printed EAFs along with NR & Fee Abstract etc., to the Exam Branch, P.U.	29-03-2025	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

1. The online EAF College logins will be closed by **28-03-2025 @ 05.00 P.M.**
2. The late fee amount will be levied automatically in case the fee is not remitted to the Registrar, P.U. A/c and if forms are not submitted as per the above schedule.
3. Principals are requested not to forward/submit the EAF of not eligible candidates to the Exam Branch. The results of not eligible candidates will be cancelled at any stage, even if they have written the examination.
4. Principals of all UG colleges are informed that they should not direct students to the Examination Branch, P.U., for late fee submissions after the due date.

5. Principals are instructed to submit the Examination application forms (EAF) of all the eligible candidates for II, IV & VI - Semester online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Qualifying Examination.
6. **Not to collect the Exam fee (Collect Memos fees only) from Blind, Physically Disabled, Deaf & Dumb students.** A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached with the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
- a) Inform all the candidates concerned that the payment of examination fee & submission of application forms will not be entertained after the due date under any circumstances. The Examination fee once paid by the College/Candidate will not be refunded/adjusted under any circumstances.
- b) Note that the H.T No. allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.
- c) Forward only the Examination application forms of the candidates who have put in required Percentage of attendance.
- ❖ It is required to transfer the fee amount through **RTGS/ NEFT** for credit into **“Registrar Palamuru University Exam Fee Fund A/C No. 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar IFSC Code “SBIN0016375”)**. Under any **Circumstances Cash / Demand drafts will not be accepted.**
- ❖ College Principals will be made responsible for any failure of transfer of Exam fee, to The Registrar, Exam Fee fund account within the due date.
7. Application forms without late fee and with a late fee of Rs.300/- with all the attachments should reach the Examination Branch, P.U., on or before **29-03-2025**. A penal fee @ Rs.1,000/- per faculty per day will be collected from the college on all applications received after **29-03-2025**.
8. consolidated fee receipt obtained from the Bank may be submitted to the U.G. Section, Examination Branch, P.U., where Receipts pertaining to B.A./B.Com./B.Sc./B.B.A./ B.S.W./ B.A.(L) may be submitted separately. (In no case individual receipts submitted by students will be accepted).
9. **The following documents are to be attached:**
- a. **Fees Abstract** Prepared/downloaded hard copy using the link provided at College Login.
- b. Hard copy of nominal rolls (consolidated list of candidates) generated, using the students online information System after due verification by the Principal.
- c. **Affiliation orders** issued to the college(s) for the academic year 2024-25 for various courses by the academic branch for which examination forms are submitted.
- d. **Clearance Certificate** from the Director, Directorate of Academic Audit, P.U.
- e. **Approval from the Nodal Officer**, Statistical Cell, Administrative Building, P.U.

This notification is available on website www.palamuruuniversity.com

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to:

- 1) All the Principals of UG Colleges under P.U.,
- 2) Director (U.G), Directorate of Academic Audit, P.U.,
- 3) Additional Controller of Examinations (Confidential), P.U.,
- 4) OSD to Vice-Chancellor, P.U.,
- 5) P.A. to Registrar, P.U.,



CONTROLLER OF EXAMINATIONS
PALAMURU UNIVERSITY
MAHABUBNAGAR-509 001

(Accredited by NAAC with 'B' Grade)

No. 412/UG/CBCS/Semester/Exams/2025

Date: 20-03-2025

To
The Principals
Under the Jurisdiction of Palamuru University

Sub:- B.A./ B.Com./ B.Sc./ B.B.A./ B.S.W./ B.A.(L) (CBCS) Semester II,IV&VI (Regular/ Backlog/ Improvement) Examinations, April/ May-2025 Fee Details – Reg.

Sir/ Madam,

The details of Examination Fee payable for B.A./B.Com./B.Sc./B.B.A./B.S.W./ B.A.(L) (CBCS) Semester- II, IV &VI (Regular/Backlog) Examinations, April/ May-2025 is as follows:

For Semester- II, IV & VI (Regular/Backlog) Candidates

1. B.A. & B.S.W.

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|---------------------|--|
| a. All papers | Rs.930/- + Rs.100/- For Memo |
| b. up to two papers | Rs.510/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

2. B.Com. & B.Sc.

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|---------------------|--|
| a. All papers | Rs.1305/- + Rs.100/- For Memo |
| b. up to two papers | Rs.720/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

3. B.B.A.

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|---------------------|--|
| a. All papers | Rs.1565/- + Rs.100/- For Memo |
| b. up to two papers | Rs.860/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

4. B.A. (Languages)

- | | |
|---------------------|--|
| a. All papers | Rs.1230/- + Rs.100/- For Memo |
| b. up to two papers | Rs.680/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

FOR VI-SEMESTER (REGULAR) CANDIDATES ONLY:

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|-------------------------|----------|
| Provisional Certificate | Rs.100/- |
| Consolidate Memo | Rs.350/- |

NOTE:-

The candidates of B.A./B.Com./B.Sc./B.B.A./B.S.W./B.A.(L) (CBCS) **Academic year (2017-18 & 2018-19)** should Pay **Rs.1000/-** for each backlog paper in addition to normal examination fee. However, **2016-17** batch will have to pay **Rs.2000/-** for each backlog paper in addition to normal examination fee.

Kindly, collect the examination fee from the candidates for the above Semesters as mentioned remit the same to the **Registrar, PU Fee Fund A/c No. 62078258948** as specified in the notification.

Sd/-
Controller of Examinations