



**OFFICE OF THE CONTROLLER OF EXAMINATIONS
PALAMURU UNIVERSITY
MAHABUBNAGAR-509001**

No.204/UG/CBCS/Semester-I/Exams/2025

Date: 23-10-2025

NOTIFICATION

**UG (CBCS) B.A./B.Com./B.Sc./B.B.A./B.A.(L)/B.S.W.
SEMESTER-I (REGULAR) EXAMINATIONS, October-2025**

It is hereby notified to all the eligible **Semester-I (Regular)** candidates enrolled during the academic year, 2025-2026 of UG (CBCS) **B.A./B.Com./B.Sc./B.B.A./B.A.(L)/B.S.W.**, the following is the schedule for the payment of examination fee and the submission of examination application forms (EAF) at their respective colleges.

Descriptions	For Students	For Colleges
	Payment of Examinations fee and submission of Examination application forms at their respective colleges.	Submission of EAF online & remittance of consolidated Examination fee through online payment option (Net Banking/ RTGS/ NEFT)
Without late fee	31-10-2025	07-11-2025
With a late fee of Rs.300/-	06-11-2025	10-11-2025
Submission of printed EAFs along with NR & Fee Abstract etc., to the Exam Branch, P.U		11-11-2025

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

1. The online EAF College logins will be closed for payment without late fee on **07-11-2025** by 05.00 P.M.
2. The online EAF College logins will be closed for payment with additional late fee on **10-11-2025** by 05.00 P.M.
3. The late fee amount will be levied automatically in case the fee is not remitted to the Registrar, P.U. A/c and if forms are not submitted as per the above schedule.
4. "Principals are requested not to forward/submit the EAF of not eligible candidates to the Exam Branch. The results of not eligible candidates will be cancelled at any stage, if they write the examination."
5. It is informed to the Principals of all UG colleges that not to direct students to the Examination Branch, P.U. for late fee, otherwise disciplinary action will be initiated.

Note :-

1. The details of examination fee scheduled is enclosed
2. **Not to collect the Exam fee (Collect only Memo fee Rs.100/-) from Blind, Physically Disabled, Deaf & Dumb students.** A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached with the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**

3. a) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date under any circumstances. The Examination fee once paid by the College/Candidate will not be refunded/adjusted under any circumstances.
- b) Note that the H.T No. allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.
- c) Forward only the Examination application forms of the candidates who have **put in required Percentage of attendance.**
- d) It is required to transfer the fee amount through **RTGS/ NEFT** for credit into **“Registrar Palamuru University Exam Fee Fund A/C No. 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar IFSC Code “SBIN0016375”). Under any Circumstances Cash / Demand drafts will not be accepted.**
- e) College Principals will be made responsible for any failure of transfer of Exam fee, to The Registrar, Exam Fee fund account within the due date.
- f) **In any case individual receipts submitted by students will not be accepted.**

4. The following documents are to be attached:

- a. **Fees Abstract** Prepared/downloaded hard copy using the link provided at College Login.
- b. **Nominal Rolls** one hard copy of nominal rolls (consolidated list of candidates) generated, using the students online information System after due verification by the Principal and semester-I nominal roll signed by the Director, Directorate of Academic Audit, P.U.
- c. **Affiliation Orders** issued to the college(s) for the academic year 2025-26 for the various courses for which examination forms to be submitted.
- d. **No due certificate** issued by the Academic Section, P.U.
- e. **Clearance Certificate** from the Director, Directorate of Academic Audit, P.U.
- f. **Approval from the Nodal Officer**, Statistical Cell, Administrative Building, P.U.

Principals will be held responsible for any lapse in transfer of amount from the banks.

5. This notification is available on website www.palamuruuniversity.com

Sd/-
CONTROLLER OF EXAMINATIONS

Copy to:

- 1) All the Principals of UG Colleges under P.U.,
- 2) Joint Director (U.G), Directorate of Academic Audit, P.U.,
- 3) Additional Controller of Examinations (Confidential), P.U.,
- 4) OSD to Vice-Chancellor, P.U.,
- 5) P.A. to Registrar, P.U.,



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To
The Principal

Sub:- UG (CBCS) B.A./B.Com./B.Sc./B.B.A./B.A.(L)/B.S.W. Semester-I (Regular)
Examinations-2025 - Regarding.

Sir/ Madam,

The details of Examination Fee payable for UG (CBCS) B.A./B.Com./B.Sc./B.B.A./B.A.(L)/B.S.W. Semester-I (Regular) Examinations-2025 is as follows:-

FOR REGULAR CANDIDATES I-SEMESTER

1. B.A. & B.S.W :

- | | |
|--------------------|--|
| a. All papers | Rs.1025/- + Rs.100/- For Memo |
| b. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |
| c. Processing Fee* | Rs.300/- |

2. B.Com. & B.Sc.

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|--------------------|--|
| a. All papers | Rs.1440/- + Rs.100/- For Memo |
| b. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |
| c. Processing Fee* | Rs.300/- |

3. B.B.A.

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|--------------------|--|
| a. All papers | Rs.1720/- + Rs.100/- For Memo |
| b. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |
| c. Processing Fee* | Rs.300/- |

4. B.A. (Languages)

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|---------------------|--|
| a. All papers | Rs.1355/- + Rs.100/- For Memo |
| b. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |
| c. Processing Fees* | Rs.300/- |

***Examination Processing Fee:** UG (CBCS) B.A./B.Com./B.Sc./B.B.A./B.A.(L)/B.S.W. Semester-I (Regular) candidates who are appearing in the University Examinations for the first time should pay examination processing fee as (one time basis).

Kindly, collect the examination fee from the candidates for the above Semester as mentioned in the notification.

**Sd/-
Controller of Examinations**