



**CONTROLLER OF EXAMINATIONS
PALAMURU UNIVERSITY
MAHABUBNAGAR-509001**

(Accredited by NAAC with 'B' Grade)

No.73/UG/Backlog Exams/2019

Dated: 14-03-2019

NOTIFICATION

**B.A/B.Com./B.Sc. (Y.W.S)
I, II, III Year BACKLOG CANDIDATES**

The Schedule for payment of examination fee and submission of application forms for B.A/B.Com/B.Sc (Y.W.S) Backlog Examinations to be held in March/April, 2019

Descriptions	Without late fee	With late fee of Rs.200/-
<u>To Students:</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	26-03-2019	30-03-2019
<u>To Colleges:</u> 1. Remittance of consolidated Examination fee to Registrar, Palamuru University Exam Fee Fund A/C No.62078258948 2. Preparation & Submission of E.A.F. online	28-03-2019	01-04-2019
Submission of printed EAF form along with NR & Fee Abstract etc., to the Exam Branch, P.U	02-04-2019	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- ❖ The college login will be closed after the last date as mentioned above.
- ❖ The late fee will be levied automatically in case the fee is not remitted to the P.U. A/c.
- ❖ Late fees will be levied, if online EAFs are not submitted on or before due date, even if fees remitted into fund account within due date.
- ❖ Principal's are requested not to forward/submit the EAF of Not Eligible Candidates. The results of not eligible candidates will be cancelled at any stage, even if they appear for the examinations.
- ❖ The Principal's are requested to transfer consolidated exam fee amount into Registrar, Palamuru University, Exam Fee Fund A/c No **62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar, IFSC Code "SBIN0016375")**, through NEFT/RTGS only.

- ❖ It is informed to the Principals of all UG colleges that not to direct students to the Examination Branch, P.U for late fee, otherwise disciplinary action will be initiated.
- ❖ Application forms without late and with late fee of ₹ 200/- with all the above requirements should reach the Examination Branch, P.U, on or before **02-04-2019**. A penal fee @ ₹ 1,000/- per faculty will be collected per day from the college on applications received after the above date.
- ❖ **The candidates who have appeared for III year in double the duration of the course but not crossed (8) years from the date of admission and intended to write backlog papers, have to pay an additional amount of ₹1000/- per paper, along with normal examination fee i.e. Candidates admitted during the academic year 2011-12 & 2012-13 .**

Note:

1. The details of Examination fee schedule is enclosed
2. The Examination application forms of **ALL** students (All batches) are to be submitted **online through college login**. Also, hard copy of the **same may be downloaded and submitted to the examination branch duly signed by the student and the Principal concerned along with photocopy of memo**.
3. Whenever the syllabus changes, two more examinations i.e one in the following September and the other in the following March shall be conducted according to old syllabus/regulations. Candidates not appearing in these examinations or failing in them shall take the examinations subsequently according to the changed syllabus/regulations. **All Backlog candidates have to write their examinations according to the present syllabus.**
4. All the candidates of all batches who are writing **English Paper-I & Paper-II** have to appear for the Viva- Voce, CBT and Theory Examination.
5. The exact date of commencement of the examinations and detailed time-table will be notified later.
6. **Each Practical paper, IHC, Env. Studies, Science & Civilization, Computer Skills I&II and Human Values & Professional Ethics are treated as separate papers. The candidate has to pay the examination fee and register for the examination through EAF along with other backlog papers.**

ELIGIBILITY FOR IMPROVEMENT :

- a) The candidates are permitted to appear twice for part-I and part-II improvements during the period of 3 years from the date of completion of their degree (applicable to the students who completed the course).
- b) For improvement of division under part-II the candidate has to either appear for all the papers of III year including Practicals or any number of optional papers of I and II year (who have not availed improvement chances earlier) along with all III year papers (compulsory) also.

Submit all the application forms along with the

- a) Consolidated fee receipt obtained from the Bank for having transferred the amount through NEFT/RTGS may be submitted to the Examination Branch, P.U, where receipts pertaining to B.A/B.Com/B.Sc. will be issued separately. (in no case individual receipts/DD's submitted by students will be accepted)
 - b) Nominal Rolls (Only one copy): One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information system after due verification and signed by the Principal. **The nominal rolls of 2011-12 and 2012-13 have to be submitted to the Examination Branch separately along with the nominal rolls of other batches.**
 - c) Fees Abstract (in duplicate) one hard copy of the fee abstract prepared/downloaded using the link provided at College Login.
7. This notification is available on website www.palamuruuniversity.com

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to :

- 1) The Principal of concerned college,
- 2) The Joint Director, Directorate of Academic Audit, P.U.,
- 3) The Additional Controller of Examinations (Confidential), P.U.,
- 4) The Secretary to Vice-Chancellor, P.U.,
- 5) The P.A. to Registrar, P.U.,
- 6) Notice Board of the Examination Branch, P.U.



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Dated:14-03-2019

To
The Principal

Sub:- B.A/B.Com/B.Sc (Y.W.S) Backlog Examinations-2019 Backlog and Improvement Examination fee details – Regarding.

Sir/ Madam,

The details of examination fee payable for B.A./B.Com./B.Sc. examinations is as follows:-

B.A, B.Com & B.Sc I, II & III Year

a) up to 2 papers	₹ 660/-	+	₹ 60/- For Memo	} ₹50/- for English CBT I/II yr
b) 3 or more papers	₹ 950/-	+	₹ 60/- For Memo	
c) Improvement per Paper	₹ 440/-	+	₹ 60/- For Memo	
d) Additional Fee per Paper	₹ 1000/-			

(For Candidates admitted to I Year Degree Course (U.G) in the Academic year 2011-12 & 2012-13 students)

Kindly, collect the examination Fee from the candidates for Backlog Examinations -2019 as mentioned above and remit the same to the Registrar, P.U Fee Fund A/c No.62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar, IFSC Code "SBIN0016375") as specified in the notification.

**Sd/-
Controller of Examinations**