



No.110/PG/Exams/2019

Dated: 13.12.2019

## NOTIFICATION

It is hereby notified to all candidates of M.A./ M.Com./ M.Sc./ M.S.W of University campus college, PG centers and Affiliated colleges of Palamuru University that the **I - Semester (Regular/Backlog)** Examinations are scheduled in the month of **January, 2020**. The detailed Time-Table will be notified in due course.

**Candidates belonging to the academic year 2013-14 and prior to this academic year should not apply for any of their backlog paper(s).**

Further, it is informed that the candidates of M.A./ M.Com./ M.Sc./ M.S.W who were admitted during the Academic year 2014-15 & 2015-16 (i.e., 2014 Batch & 2015 Batch), have to PAY Rs. 1000/- for each backlog paper in addition to normal examination fee.

This is the last chance for the candidates admitted during the Academic Year 2014-2015 & 2015-2016 to appear for the backlog examinations.

The payment of examination fee and submission of examination application forms is as follows :-

### DETAILS OF EXAMINATION FEE:

<b>Regular</b>	All papers	Rs. 545/- + Memorandum of Marks Rs. 65/- + Processing fee (One time)Rs. 395/- = Rs. 1,005/-
<b>Backlog</b>	More than Two Papers	Rs. 545/- + Memorandum of Marks Rs. 65/- = Rs. 610/-
	Up to Two Papers	Rs. 365/- + Memorandum of Marks Rs. 65/- = Rs. 430/-

Description	Last dates	
	Without late fee	With late fee of Rs. 300/-
<b>For Students:</b> Payment of Examinations fee and Submission of Examination application forms at their respective colleges.	<b>23.12.2019</b>	<b>28.12.2019</b>
<b>For Colleges:</b> 1. Remittance of consolidated Examination fee to Registrar, Palamuru University Exam Fee Fund A/C No. 62078258948	<b>27.12.2019</b>	<b>30.12.2019</b>
2. Submission of examination application forms	<b>31.12.2019</b>	

### GENERAL CONDITIONS TO THE PRINCIPALS: -

- a) The late fee amount will be levied automatically in case the fee is not Remitted to the Registrar, P.U. Exam fee A/c. and forms are not submitted as per the above schedule.

- b) The principals are requested to forward EAF along with Annexure- I otherwise, EAF will not be accepted.
- c) Principals are requested not to forward/ submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.
2. The Blind, otherwise Physically abled, Deaf & Dumb students (who have 40% of minimum Disability) need not to pay examination fee as per Government Order and also Processing fee, however they have to pay memorandum fee. A photocopy copy of medical certificate must be attached to the EAF.
  3. The College will be held responsible for any mistake committed while filling the Candidate name, mother name, father name and paper title (Theory & Practical). IN CASE OF ANY MISTAKE RS. 500/- will be levied as FINE for rectification of each error.
  4. Fresh candidates appearing for I-Semester shall enclose Xerox copies of their qualifying degree certificates (i.e. Provisional & Convocation certificates) duly attested by the Principal of college concerned. The other University candidates should enclose their Original Migration Certificate together with a fee of Rs. 125/- in addition to the examination fee.
  5. The Principals are requested to submit **COMPULSORY** the following documents, otherwise their forms will not be accepted.
    - 1) The detailed **fee statement** signed by the college Principal.
    - 2) Proforma of **Paper wise strength** particulars signed by the Principal.
    - 3) Annexure-I (Filled by each student) & Name List (Nominal Roll) in prescribed Proforma.
    - 4) The Clearance certificate from the Director, Academic Audit Cell, P.U.
  6. Exam application forms duly signed by the student and the Principal concerned along with photocopy of qualifying examination should be submitted to the examination branch before the last date. The delay in submission after the last date will attract penalty (Rs. 1000/-) per day for each faculty. Photocopy of Examination application forms will not be considered.
  7. The Principal is requested to pay the examination fee for received application forms and not to pay the fee for un-received application forms. Any excess fee for un-received application forms is not refundable.
  8. As a part of the CORE BANKING SYSTEM, all the students are hereby instructed to deposit Examination fee into their respective College Principal's Accounts only (students are advised not to obtain the DD in favour of the Controller of Examinations/ Registrar, PU).
  9. The concerned Principals are requested to transfer the fee amount through RTGS / NEFT for credit into **Registrar Palamuru University Exam Fee Fund A/c No. 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar IFSC Code "SBIN0016375")** and obtain a receipt from the bank and submit the same to the Examination Branch, PU along with application forms. No Demand Drafts are accepted at Exam Branch.

10. Last date for submission of application forms & nominal rolls along with payment fee details to the Controller of Examinations, PU is **31.12.2019**.
11. This notification is available on website [www.palamuruuniversity.com](http://www.palamuruuniversity.com).

*Sd/-*  
**Controller of Examinations**

**Copy to:**

- 1) The Principal of concerned Colleges,
- 2) The Joint Director, Directorate of Academic Audit, P.U.,
- 3) The Additional Controller of Examinations (Confidential), P.U.,
- 4) The Secretary to Vice-Chancellor, P.U.,
- 5) The P.A. to Registrar, P.U.,

**NOTE:-** *Any Clash in the Press Note may be brought to the notice of the Controller of Examinations, P.U. within three days.*

**ANNEXURE – I**

**(TO BE FILLED IN CAPITAL LETTERS ONLY)**

Course : \_\_\_\_\_

Subject : \_\_\_\_\_

Semester : \_\_\_\_\_

Roll No. \_\_\_\_\_

Name : \_\_\_\_\_  
(As per UG certificate)

Month & Year : \_\_\_\_\_

Mother's Name : \_\_\_\_\_

Father's Name \_\_\_\_\_  
(As per UG certificate)

Sl. No.	Paper Code	Paper Title
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**Note : All entries made in the Annexure-I, Name, Mother's Name, Father's Name and Paper Titles are carefully verified by me. If any mistake is found the candidate will be personally responsible and liable for penalty Rs.1000/- for correction.**

**Signature of the student**

**VERIFIED AND FOUND CORRECT AS PER UG ORIGINAL CERTIFICATE**

**Signature of the**  
Head of the Dept. with seal

**Signature of**  
Principal with seal

**PROFORMA**

**PAPERWISE STRENGTH PARTICULARS**

Name of the College \_\_\_\_\_

College Code \_\_\_\_\_

Subject \_\_\_\_\_

Subject Code \_\_\_\_\_

Semester \_\_\_\_\_

Month & Year \_\_\_\_\_

S.No.	Paper	Title of the Paper	Total Number of Candidates Appearing
	<b>THEORY</b>		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		
5	Paper - V		
	<b>PRACTICAL</b>		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		

**Signature of Principal**