



(Accredited by NAAC with 'B' Grade)

No. 103/MBA/Exams/2019

Date: 30-10-2019

NOTIFICATION

MBA III SEMESTER (REGULAR/BACKLOG) EXAMINATIONS DECEMBER-2019

1. It is hereby notified for all the candidates of **M.B.A** belonging to University Campus College, PG centers, affiliated colleges of Palamuru University that **III-Semester (Regular/Backlog) Examinations** are scheduled in the month of **December-2019**. The detailed Time-Table will be notified in due course.
2. Candidates belonging to the academic year 2013-14 and prior to this academic year should not apply for any of their backlog paper(s).
3. **Further, it is informed that the candidates of M.B.A who were admitted during the Academic Year 2014-2015 & 2015-2016 (i.e. 14 Batch & 15 Batch), will have to PAY Rs.1000/- for each backlog paper in addition to normal examination fee.**
4. This is the **last chance** for the candidates admitted during the Academic Year **2014-2015 & 2015-2016** to appear for the backlog examinations.
5. The schedule for payment of Examination fee and submission of Application forms, duly completed in all respects at the office of the Principal of the concerned college is shown below:

DETAILS OF EXAMINATION FEE

Semester- III (Regular /Backlog) Examination fee:

All papers (for Regular) : Rs.1500/- + Memorandum of marks is Rs.65/- = **Rs.1565/-**
More than two papers : Rs.1500/- + Memorandum of marks is Rs.65/- = **Rs.1565/-**
Up to two papers : Rs.715/- + Memorandum of marks is Rs.65/- = **Rs. 780/-**

The payment of examination fee and submission of examination application forms is as follows: -

Description	Last dates	
	Without late fee	With late fee of Rs. 200 /-
<u>For Students:</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	13-11-2019	18-11-2019
<u>For Colleges:</u> 1. Remittance of consolidated Examination fee to Registrar, Palamuru University Exam Fee Fund A/C No. 62078258948	16-11-2019	20-11-2019
2. Submission of examination application forms	21-11-2019	

GENERAL CONDITIONS TO THE PRINCIPALS: -

1. Exam application forms duly signed by the student and the Principal concerned along with photocopy of qualifying examination should be submitted to the examination branch before the last date. The delay in submission after the last date will attract penalty **(Rs.1000/-)** Xerox photo copies of Examination application forms will not be considered.
2. The Principal is requested to pay the examination fee for received application forms and not to pay the fee for un-received application forms. Any excess fee for un-received application forms are not refundable.
3. The principal is requested to verify and forward all the application forms immediately along with the Name List (Nominal Roll) in prescribed Proforma, subject wise data & fee particulars in duplicate.
4. **Not to collect the Exam fee (Collect only Memo fee Rs.65/-) from Blind, Physically Disabled, Deaf & Dumb students. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
5. As a part of the CORE BANKING SYSTEM, all the students are hereby instructed to deposit Examination fee into their respective College Principal's Accounts only (students are advised not to obtain the DD in favour of the "Controller of Examinations", PU)
6. **The concerned Principals are required to TRANSFER (Cash deposits/Challans are not accepted) the fee amount through RTGS / NEFT for credit into Registrar, Palamuru University Exam Fee Fund A/c No 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar, IFSC Code "SBIN0016375").**
7. **The Principals are requested to submit COMPULSORY the following documents, otherwise their forms will not be accepted.**
 - i. The detailed **fee statement** signed by the college Principal.
 - ii. Proforma of Paper wise strength particulars signed by the Principal.
 - iii. The Clearance certificate from the Director, Directorate of Academic Audit, PU
8. Last date for submission of application forms & nominal rolls along with payment fee details to the Controller of Examinations, PU is **21-11-2019**.

This notification is available on website www.palamuruuniversity.com

Sd/-
Controller of Examinations

Copy to:

- 1) The Principal of concerned Colleges,
- 2) The Joint Director, Directorate of Academic Audit, P.U.,
- 3) The Additional Controller of Examinations (Confidential), P.U.,
- 4) The Secretary to Vice-Chancellor, P.U.,
- 5) The P.A. to Registrar, P.U.,

Note:- Any Clash in the Press Note may be brought to the notice of the Controller of Examinations within (3) days of the notification