



CONTROLLER OF EXAMINATIONS
PALAMURU UNIVERSITY
MAHABUBNAGAR - 509001

No. 68 /PG/Exams/2018

Date: 01-11-2018

NOTIFICATION

1. It is hereby notified that **M.A./M.Com./M.Sc./M.S.W** pertaining to the candidates of University campus college, PG centers, affiliated colleges of Palamuru University that **I & III Semester (Regular)** Examinations are scheduled during **Nov-Dec., 2018**. The detailed Time-Table will be notified in due course.
2. **Candidates should not apply for any of their backlog paper(s) or for paper-wise Improvement in the above examinations.**
3. The payment of examination fee and submission of examination application forms is as follows:

DETAILS OF EXAMINATION FEE:

M.A./ M.Com./ M.Sc./ M.S.W (All Papers): I - Semester: Rs. 495+60+360* = 915
III - Semester: Rs. 495+60 = 555

***One-time Examination Processing Fee**

Description	Last dates	
	Without late fee	With late fee of Rs.300 /-
<u>For Students:</u> Payment of Examinations fee and Submission of Examination application forms at their respective colleges.	12.11.2018	14.11.2018
<u>For Colleges:</u> 1. Remittance of consolidated Examination fee to Registrar, Palamuru University Exam Fee Fund A/C No. 62078258948	14.11.2018	16.11.2018
2. Submission of examination application forms	17.11.2018	

GENERAL CONDITIONS TO THE PRINCIPALS: -

1. Exam application forms duly signed by the student and the Principal concerned along with photocopy of qualifying examination should be submitted to the examination branch before the last date. I-Semester Regular students should enclose migration certificate, if any, with migration fee of Rs.125/-, if the candidate passed qualifying examination (UG) other than Palamuru University. The delay in submission after the last date will attract a penalty of **Rs.1000/-**. **Xerox copies of Examination application forms & photographs will not be considered.**
2. The Principal is requested to pay the examination fee for received application forms only. Any excess fee for un-received application forms are not refundable.

3. The Principals are requested to submit **COMPULSORY** the following documents, otherwise their forms will not be accepted.
 - 1) The detailed **fee statement** signed by the college Principal.
 - 2) Proforma of **Paper wise strength** particulars signed by the Principal.
 - 3) Name List (Nominal Roll) in prescribed Proforma. Annexure-I (For I-Semester students only).
 - 4) The list of admitted I-Semester candidates for the year **2018-2019** signed by the Director, Academic Audit, P.U.
 - 5) No Dues Certificate and Affiliation extension order for the year **2018-2019** with sanctioned strength issued by the Academic Branch, P.U.
 - 6) The Clearance certificate from the Director, Directorate of Academic Audit, P.U. certificate
4. **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
5. As a part of the CORE BANKING SYSTEM, all the students are hereby instructed to deposit Examination fee into their respective College Principal's Accounts only (**students are advised not to obtain the DD in favour of the "Controller of Examinations", PU**)
6. The concerned Principal's required to transfer the fee amount through **RTGS / NEFT**, for credit into **Registrar Palamuru University Exam Fee Fund, A/c No. 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar, IFSC Code "SBIN0016375")** and obtain a receipt from the bank and submit the same to the Examination Branch, PU along with application forms. No Demand Drafts are accepted at core banking section at Exam Branch.
7. Last date for submission of application forms & nominal rolls along with payment fee details to the Controller of Examinations, PU is **17-11-2018.**

This notification is available on website www.palamuruuniversity.com.

Sd/-
Controller of Examinations

Copy to:

- 1) The Principal of concerned Colleges,
- 2) The Joint Director (PG), Directorate of Academic Audit, P.U.,
- 3) The Additional Controller of Examinations (Confidential), P.U.,
- 4) The OSD to Vice-Chancellor, P.U.,
- 5) The P.A. to Registrar, P.U.,

NOTE:- Any Clash in the Press Note may be brought to the notice of the Controller of Examinations.

ANNEXURE – I

(TO BE FILLED IN CAPITAL LETTERS ONLY)

Course : _____

Subject : _____

Semester : _____

Roll No. _____

Name : _____

Month & Year : _____

(As per UG certificate)

Mother's Name : _____

Father's Name _____

(As per UG certificate)

Sl. No.	Paper Code	Paper Title
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note : All entries made in the Annexure-I, Name, Mother's Name, Father's Name and Paper Titles are carefully verified by me. If any mistake is found the candidate will be personally responsible and liable for penalty Rs.1000/- for correction.

Signature of the student

VERIFIED AND FOUND CORRECT AS PER UG ORIGINAL CERTIFICATE

Signature of the
Head of the Dept. with seal

Signature of the
Principal with seal

PROFORMA

PAPERWISE STRENGTH PARTICULARS

Name of the College _____ College Code _____
Subject _____ Subject Code _____
Semester _____ Month & Year _____

S.No.	Paper	Title of the Paper	Total Number of Candidates Appearing
	Theory		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		
5	Paper - V		
	Practical		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		

Signature of Principal